

## Financial Performance Monitoring Suite March 2022 – Quarter 4

### Executive summary

This report sets out the financial outturn for financial year 2021/22, for revenue and capital. The headlines are:

**Revenue** - the outturn is an underspend of £2,012k, after contributions to and from earmarked reserves, when compared to the approved budget and an improvement to the Q3 forecast outturn of £551k.

This favourable outturn position is, in the main, a result of:

- a faster than expected recovery of income streams as lockdown measures were lifted and operations returned to business as usual;
- enhanced levels of government funding used to fund the additional burdens placed upon the Council;
- the retention of existing tenants who had been expected to fail due to the pandemic and an increase in year of letting rates in our commercial properties performing much better than expected;
- reduced recycling disposal costs.

**Capital Programme** – the forecast outturn is an estimated underspend of £28,741k, including re-phasing of works to future years £26,790k.

The budget to be re-phased includes amounts for:

- £8,500k – Huntingdon redevelopment will not happen until a feasibility study has been undertaken;
- £12,064k - phasing of the future high streets programme to future years as whole life costs were included in the original budget;
- £1,489k – works at Hinchingsbrooke Country Park were delayed due to Covid and localised flooding;
- £1,236k – delays in building works at various sites;
- £965k - unspent funding carried forward

# Service Grouping Summary

## Service Commentary

The following table provides the variances by service and where variances are greater than +/- £10,000 comments have been provided by the budget managers/Head of Service.

Head of Service	Current Budget £'000s	Q3 Forecast £'000s	Provisional Outturn £'000	Contribution to/(from) reserves	Revised Outturn £'000s	Over/(Under) Spend Against Budget		Over/(Under) Spend Against Forecast		Actual Spend £'000s	Actual Income £'000s
				£'000		£'000	%	£'000	%		
AD Corporate Resources	6,962	6,305	5,432	596	6,028	(933)	-13.4	(277)	-4.4	16,124	(10,096)
AD Transformation	298	300	482	(184)	298	0	+0.0	(3)	-1.0	558	(260)
Chief Operating Officer	4,350	4,565	3,638	629	4,266	(84)	-1.9	(298)	-6.5	42,312	(38,046)
Corporate Leadership	619	670	669	0	669	50	+8.1	(1)	-0.1	669	0
Head of ICT	2,338	2,477	2,175	150	2,325	(12)	-0.5	(152)	-6.1	8,464	(6,139)
Head of Leisure & Health	522	486	434	3	437	(85)	-16.3	(49)	-10.1	5,221	(4,784)
Head of Operations	4,621	3,434	3,608	103	3,711	(910)	-19.7	277	+8.1	9,140	(5,429)
Housing Manager	180	178	190	0	190	10	+5.6	11	+6.2	190	0
Growth Manager	791	805	825	(80)	746	(46)	-5.8	(59)	-7.3	3,049	(2,303)
Programme Delivery Manager	71	70	71	0	71	0	+0.0	0	+0.0	71	0
<b>Total</b>	<b>20,752</b>	<b>19,290</b>	<b>17,524</b>	<b>1,217</b>	<b>18,741</b>	<b>(2,010)</b>	<b>-9.7</b>	<b>(551)</b>	<b>-2.9</b>	<b>85,798</b>	<b>(67,057)</b>

# Service Grouping Summary

Head of Service	Service Grouping	Budget	Q3 Forecast	Provisional Outturn	Contribution to/(from) reserves	Revised Provisional Outturn	Over/(Under) Spend Against Budget		Comment on Variance to Budget
		£	£	£	£	£	£	%	
AD Corporate Resources	Audit	139,621	106,551	103,461	0	103,461	(36,160)	-26.0	£21k of the underspend comes from carrying a vacant post for half of the year which has now been filled. BDO were unable to carryout audit work relating to ICT, a budget carry forward has been approved to move the £10k underspend into the following year
AD Corporate Resources	Commercial Estates	(2,728,509)	(3,311,261)	(3,548,286)	168,934	(3,379,352)	(650,843)	-24.0	Did not lose significant tenants that were expected to fail at the start of the year. HDC saw an increased rate of letting in year - fewer voids and better income; this saw a corresponding reduction in expenditure on business rates and building maintenance. Oak Tree Centre lease continued longer than what was originally expected. Voluntary MRP is now combined within the general MRP figure which falls within Corporate Finance. Asbestos and Condition surveys were unable to be completed during the year due to capacity issues, a budget carry forward has been approved to ensure this is carried out next financial year.

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		£	£	£	£	£	£	%	
AD Corporate Resources	Corporate Finance	5,333,003	5,424,326	4,954,217	303,574	5,257,791	(75,212)	-1.0	Increase in the internal drainage board levies to parishes, and reduced investment income due offset by PWLB loan interest payments coming to an end on some loans and a reduction in general bad debt provision.
AD Corporate Resources	Democratic & Elections	873,987	755,513	656,225	93,506	749,731	(124,256)	-14.0	<p>Committee Management - Fees and charges income reduced due to a reduction in staff time on HDC Ventures. Increased costs to premises hire as councillor meetings had to be off-site due to social distancing and covid measures. Postage and printing costs higher than budget as previously removed as part of transformation exercise but the project was not followed through.</p> <p>Members Allowances - Under budget due to vacancies with District Councillors throughout the year.</p> <p>District elections - not all costs have been incurred for the District elections held in May 2022.</p> <p>PCC elections - claim submitted to ECU, awaiting reimbursement.</p> <p>HDC was reimbursed more</p>

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		£	£	£	£	£	£	%	
									than expected by central government for parliamentary, county and PCC elections
AD Corporate Resources	Facilities Management	874,572	791,212	778,197	0	778,197	(96,375)	-11.0	£65.5k reduction in NNDR payments due to additional tenants at PFH & EFH £8.5k reduction of electricity usage at EFH. £7.3k unable to spend on equipment, furniture and materials at EFH due to reduced resource from FM manager being deployed on OHLG business grants project. £10.7k unable to spend on preventative building maintenance at PFH due to reduced resource from FM manager being deployed on OHLG business grants project. £4.7k saving on cleaning material usage for PFH.
AD Corporate Resources	Finance	751,311	804,415	651,685	277,019	928,704	177,393	+24.0	Cost of property valuations £70k plus use of agency staff to cover maternity s151 officer cover
AD Corporate Resources	Head of Resources	108,203	100,766	94,413	0	94,413	(13,790)	-13.0	Welcome Back funding retained

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		£	£	£	£	£	£	%	
AD Corporate Resources	Human Resources	499,416	616,582	541,185	(6,538)	534,647	35,231	+7.0	Additional HR resource for maternity covers and backfill perm resourcing gaps with agency temps due to work demands. Supplies and services is end of system project spend and additional demands on licences budget due to increased contingent/variable workforce.
AD Corporate Resources	Legal	223,940	221,028	225,202	0	225,202	1,262	+1.0	
AD Corporate Resources	Public Conveniences	(6,400)	259	(2,465)	0	(2,465)	3,935	+62.0	
AD Corporate Resources	Risk & Control	836,122	759,336	701,191	0	701,191	(134,931)	-16.0	Underspend relates to the re-tender of HDC's insurance policies, which has resulted in a reduction in premiums.
AD Corporate Resources	Covid 19 Funding	0	0	88,492	(88,492)	0	0	+0.0	
AD Corporate Resources	Covid Recovery	0	0	151,841	(151,841)	0	0	+0.0	
Chief Operating Officer	Building Control	152,540	152,586	107,819	0	107,819	(44,721)	-29.0	Incomplete BC applications split was changed following further data and fee earning & non-fee earning work split was changed (non-fee earning work is funded from surplus income reserve which City hold)
Chief Operating Officer	Business Team	273,829	222,216	220,585	0	220,585	(53,244)	-19.0	Operational Manager was vacant for 21-22, and 2 Environmental Health Officer

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		£	£	£	£	£	£	%	
									posts were recruited in September and October.
Chief Operating Officer	Chief Operating Officer	127,634	147,088	143,546	0	143,546	15,912	+13.0	Overspend due to costs associated with work connected to improving HDC website and unplanned work delivering business grant work due to Covid
Chief Operating Officer	Closed Churchyards	(13,000)	2,396	430	0	430	13,430	+103.0	Unachievable income stream introduced - this was removed from 22-23 budget after recognition that this was unachievable
Chief Operating Officer	Community Team	581,128	575,938	317,270	223,067	540,337	(40,791)	-7.0	Additional funding was received to support residents identified as Clinically Extremely Vulnerable, some of which was re-distributed to community groups but not all of them accepted the funding award.
Chief Operating Officer	Council Tax Support	(116,000)	(127,345)	(127,345)	0	(127,345)	(11,345)	-10.0	Late notification of grant funding from DLUHC after the budget had been set.
Chief Operating Officer	Customer Services	899,912	863,346	874,993	0	874,993	(24,919)	-3.0	Due to the time taken to recruit to vacancies.
Chief Operating Officer	Development Management	(593,723)	(86,467)	537,377	0	537,377	1,131,100	+191.0	£700k less 'statutory' planning income 'generated' – just moved into 22/23 £75k less discretionary planning income generated

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									£485k spend on agency staff – no budget £120k saving on salaried staff £55k overspend on consultancy fees – no budget (bids were put into 21/22 MTFS round, but were rejected, previous management still commissioned work).
Chief Operating Officer	Document Centre	191,524	206,103	227,408	(22,068)	205,340	13,816	+7.0	£7.5k overspend by employing agency staff for which there is no Document Centre budget. £5.5k legal fees from Cambridge City Council attributed to the joint hybrid mail printing outsourced project for which there is no budget.
Chief Operating Officer	Emergency Planning	11,575	17,945	14,851	0	14,851	3,276	+28.0	
Chief Operating Officer	Environmental Health Admin	131,850	122,973	112,694	6,612	119,306	(12,544)	-10.0	Gaps between staff departures and new starters. Unable to recruit into a part time post until May 2022.
Chief Operating Officer	Environmental Protection Team	383,833	324,813	343,094	0	343,094	(40,739)	-11.0	Savings from Licensing Manager acting up into Operations Manager post.



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Chief Operating Officer	Housing Benefits	1,430,164	1,454,705	562,351	56,246	618,597	(811,567)	-57.0	Grants received in excess of budget by £587k. Legal costs income £62k higher than budgeted. Bad debt provision was £179k less than budgeted.
Chief Operating Officer	Housing Miscellaneous	27,158	9,317	(16,033)	1,620	(14,413)	(41,571)	-153.0	8.5k variance of vacant post. 3k saving on relocation grants. 4k saving on MHP water bill (estimates used due to broken water meter). 5k saving on electricity, and 16k more income generated on ground rents at MHP.
Chief Operating Officer	Housing Needs	1,142,188	1,031,795	665,861	363,230	1,029,091	(113,097)	-10.0	In year (and future year) saving as a result of a reduction in the funding requirement for the Homelessness Trailblazer programme (now mainstreamed as business as usual) - £30k saving, and £82k less bad debt write offs due to capacity.
Chief Operating Officer	Licencing	(52,516)	(123,433)	(119,804)	0	(119,804)	(67,288)	-128.0	Savings from Licencing Manager acting up into Operations Manager post and not backfilling role. Officer subsequently retired in August 2021 and not replaced. Interim part time Licencing Manager brought in January 2022.
Chief Operating Officer	Local Tax Collection	(227,770)	(229,047)	(227,349)	0	(227,349)	421	+0.0	

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		£	£	£	£	£	£	%	
Programme Delivery Manager	Programme Delivery	70,929	70,457	70,502	0	70,502	(427)	-1.0	
Growth Manager	Economic Development	183,537	208,537	202,177	489	202,666	19,129	+10.0	Producing a new Invest in Huntingdonshire website owing to a GDPR security breach. The project cost of £25,000 was not previously budgeted for. This has been offset by lower operating costs in addition to an underspend in Growth giving an overspend of £19,129.
Growth Manager	Market Towns	0	45,540	155,039	(155,039)	0	0	+0.0	
Growth Manager	Planning Policy	583,868	531,406	444,658	74,993	519,651	(64,217)	-11.0	HDC invoiced a master developer £52k to provide a priority service across their planning applications. Due to Covid, work on a review of CIL ( linked to the review of the Developer Contributions SPD) was paused, resulting in £26k underspend. Offset by overspends totalling £14k across a number of services.
Growth Manager	Public Transport	24,000	19,459	23,198	0	23,198	(802)	-3.0	
Housing Manager	Housing Strategy	179,664	178,224	189,516	0	189,516	9,852	+6.0	Budget Overspend due to £9,400 Wayfinding Project Termination Costs as part of

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									the Accelerated Programme in the Markets Towns Programme. This was not forecasted in Q3 either. There were costs of £7,150 for a Housing Consultant to review Council's land interests, this was paid for from savings in service.
Corporate Leadership	Directors	522,855	531,525	528,746	0	528,746	5,891	+1.0	
Corporate Leadership	Executive Support & Business Planning	96,525	138,289	140,309	0	140,309	43,784	+45.0	Additional costs associated with the recruitment of senior staff
AD Transformation	Transformation	297,574	300,499	482,046	(184,472)	297,574	0	+0.0	
Head of Operations	Car Park - On Street	(131,724)	(28,434)	(7,253)	0	(7,253)	124,471	+95.0	CCC suspended parking within the locations covered by this service, incurring additional charges for HDC.
Head of Operations	Car Parks - Off Street	(546,599)	(1,388,867)	(1,277,780)	83,487	(1,194,293)	(647,694)	-119.0	Parking charge recovery out of Covid better than anticipated when the budget was originally set.
Head of Operations	CCTV	(91,393)	(74,167)	(37,807)	0	(37,807)	53,586	+59.0	This was down to Parish council recharges being charged less due to Covid considerations
Head of Operations	CCTV Shared Service	219,128	308,227	300,512	0	300,512	81,384	+37.0	Staffing issues with sickness and long term expected pressures on the team during

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		£	£	£	£	£	£	%	
									summer and Xmas. And also due to payments on leave notice payment and termination packages to leaving staff .
Head of Operations	Countryside	317,477	272,775	312,161	0	312,161	(5,316)	-2.0	
Head of Operations	Fleet Management	310,856	273,490	212,545	0	212,545	(98,311)	-32.0	£40k underspend relates to 2 vacant posts which were not recruited to, Kick-starters were utilised since April 2021. (£12k) recharged costs out to trading operations, (£49k) reduction in equipment maintenance costs
Head of Operations	Green Spaces	479,318	527,959	617,757	0	617,757	138,439	+29.0	Budgeted s106 income of £81K which did not materialise. Market supplement for staff had an extra cost of 22K (it's not going to work if it has to come from existing budgets). 17K in vehicle maintenance which has to be carried out to keep the fleet running. 6K in equipment costs needed to run the service. Budget is in reality too small to run the service in the current format . On top of this we have to find another 10%.
Head of Operations	Head of Operations	301,658	204,512	215,777	0	215,777	(85,881)	-29.0	Vacant posts across Operations Business Support Team which have now been recruited to and within Head of Operations cost

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		£	£	£	£	£	£	%	
									centre because of a secondment.
Head of Operations	Markets	(43,495)	51,801	71,644	0	71,644	115,139	+265.0	Political decision made to suspend market trader rent for 6+ months of the year. Wednesday market not operated following political steer due lack of interest from traders so would be run with only 2 stalls. Staff time diverted to rebuilding remaining 3x weekly markets following pandemic.
Head of Operations	Parks and Open Spaces	330,296	410,624	385,234	10,000	395,234	64,938	+20.0	£13k relates to increased material costs for Site Works and overspend in Salaries which is balanced by underspend in 5282 salaries £49k overspend in water courses due to emergency maintenance and repair works required as a result of the 2020 flooding.
Head of Operations	Street Cleansing	739,779	795,536	794,594	9,259	803,853	64,074	+9.0	Savings of 87k for bin removals not realised due to political decision.
Head of Operations	Waste Management	2,736,024	2,080,924	2,020,768	0	2,020,768	(715,256)	-26.0	Improved trade waste sales (£93k), holding vacant post within Trade waste for the year (£24k), increased market rates for trade waste disposals costs £43k. Increased bulky refuse income due new tapped income stream due to covid (£140k).

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		£	£	£	£	£	£	%	
									Reduced recycling collection costs (£400k). Higher volumes have seen 2nd Green bin charges income increase (£20k). Employee cost savings due to vacancies and organisational changes
Head of Leisure & Health	One Leisure Facilities	335,592	286,627	243,500	(6,455)	237,045	(98,547)	-29.0	Savings from utilities and staffing due to new operating model being established with no prior trend or experience of delivery. Additional income in swimming specifically as recovery from COVID restrictions were quicker than anticipated
Head of Leisure & Health	One Leisure Active Lifestyles	186,531	199,601	190,364	9,477	199,841	13,310	+7.0	Covid recovery impacted income levels throughout the year with changes to some delivery. Certain target groups such as older adults and people with disabilities (high risk) and partners such as day care centres found it difficult to return to activities. 6-8 weeks was lost at the start of the year with further impacts during the winter months.

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		£	£	£	£	£	£	%	
Head of ICT	ICT Shared Service	2,337,595	2,477,239	2,175,371	150,000	2,325,371	(12,224)	-1.0	£92k under-recovery on HDC non-business Case Items due to delays in projects (such as Telephony). Offset by reversal of expenditure accrual from 2020/21 of £45k due to decision made by HoS following historic billing discrepancy dating back 3 years with County and the lack of recovery from the billing organisation despite our best efforts to receive and pay the invoice. £20k underspend due to ability make use of Kickstarter which allowed the apprentice recruitment to be delayed.
		<b>20,751,919</b>	<b>19,291,817</b>	<b>17,523,568</b>	<b>1,216,608</b>	<b>18,740,176</b>	<b>(2,011,743)</b>	<b>-10.4</b>	

## **CAPITAL PROGRAMME**

The approved gross Capital Programme 2021/22 is £18,169k. Schemes totalling £14,665k from 2020/21 have been rephased to 2021/22, plus external funding of £7,145k gives the total gross capital programme for 2021/22 of £39,979k.

The Capital Programme is forecast to have an underspend of £28,741k; £26,790k will be re-phased to future years.

The table below shows the capital programme by scheme with proposed re-phasing, expenditure to date and forecast outturn.

The Covid-19 pandemic may continue to affect delivery of some projects in terms of capacity of internal resources and the uncertainty within economical landscape for investments into property.



# Capital Project Expenditure Summary

## CAPITAL PROGRAMME SUMMARY

Department	Description	Lead Officer	Original Budget £000	Latest Budget* £000	Actual Spend £000	Over/(Under) Spend £000	Budget C/Fwd £000	Comment on Variance
Corporate Resources	Bridge Place Car Park Construction	S151 Officer	0	345,592	44,120	(301,472)	301,472	
Corporate Resources	Bldg Efficiency - Salix Funding	Mark Houston	0	20,948	32,948	12,000	0	Costs in excess of external funds expected to be offset by reductions in energy costs in future years
Corporate Resources	Retro-Fit Buildings	Mark Houston	0	227,501	1,277	(226,224)	226,224	
Corporate Resources	Oak Tree Remedial Work	Jackie Golby	0	1,787,248	492,124	(1,295,124)	35,000	Project scope has been reduced with expected savings.
Corporate Resources	Alms Close	Jackie Golby	0	0	106,110	106,110	0	Cost overrun approved by project sponsor
Corporate Resources	Health and Safety Works on Commercial Properties	Jackie Golby	35,000	50,499	0	(50,499)	50,499	
Corporate Resources	Energy Efficiency Works at Commercial Properties	Jackie Golby	10,000	76,051	1,575	(74,476)	74,476	
Corporate Resources	VAT Exempt Capital	S151 Officer	24,000	24,000	24,000	0	0	
Corporate Resources	Company Share Investment	S151 Officer	0	100,000	0	(100,000)	100,000	
Corporate Resources	Huntingdon Redevelopment	S151 Officer	0	8,500,000	0	(8,500,000)	8,500,000	Will not happen until feasibility study is completed
Corporate Resources	Lighting - Loves Farm Footpath	Mark Houston	0	16,000	8,120	(7,880)	7,880	
Corporate Resources	Capita & Payment Portal Upgrade	S151 Officer	15,000	15,000	4,500	(10,500)	10,500	
Corporate Resources	Estates Roof Replacement	Jackie Golby	130,000	130,000	0	(130,000)	130,000	

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Department	Description	Lead Officer	Original Budget £000	Latest Budget* £000	Actual Spend £000	Over/(Under) Spend £000	Budget C/Fwd £000	Comment on Variance
Corporate Resources	Re-Letting Enhancement Works	Jackie Golby	250,000	250,000	0	(250,000)	250,000	
Corporate Resources	Re-Letting Incentives	Jackie Golby	150,000	150,000	0	(150,000)	150,000	
Corporate Resources	PFH - BMS	Mark Houston	115,000	85,000	0	(85,000)	0	No longer required due to Salix s31 funding
Corporate Resources	Pathfinder House Decarbonisation Scheme	Mark Houston	0	1,513,700	1,513,700	0	0	Salix s31 grant funding
Corporate Resources	OL Ramsey Decarbonisation Scheme	Mark Houston	0	2,269,193	2,269,193	0	0	Salix s31 grant funding
Corporate Resources	Upgrade/Replacement of Public Toilets	Mark Houston	0	260,000	171,025	(88,975)	88,975	CPCA Accelerated funding
Corporate Resources	Sites for SMEs	Jackie Golby	0	37,300	4,536	(32,764)	32,764	CPCA Accelerated funding
Corporate Resources	Smarter Towns	Tony Evans	0	91,000	0	(91,000)	91,000	CPCA Accelerated funding
Growth	Community Infrastructure	Claire Burton	0	567,311	567,311	0	0	CIL funded
Growth	A14 Upgrade	Clara Kerr	200,000	600,000	0	(600,000)	600,000	Confirmation received saying we owe 2 years' worth of contributions, budget was set for 3 years to be paid in 21/22. Spend has not yet been called for.
Growth	Housing Company	Clara Kerr	0	206,000	0	(206,000)	206,000	Delayed spend and may be that project will not go ahead at all.
Growth	Market Towns Programme	Pamela Scott	350,000	0	0	0	0	

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Department	Description	Lead Officer	Original Budget £000	Latest Budget* £000	Actual Spend £000	Over/(Under) Spend £000	Budget C/Fwd £000	Comment on Variance
Growth	Future High Streets	Pamela Scott	12,300,000	12,137,314	73,489	(12,063,825)	12,063,825	The full cost of the project has been forecasted. The budget underspend at the end of the Financial year will be automatically carried forward into future years.
Growth	Bicycle Kitchen	Pamela Scott	0	15,000	0	(15,000)	15,000	CPCA Accelerated funding
Growth	Wayfinding & Info - Digital Screens	Pamela Scott	0	200,000	0	(200,000)	200,000	CPCA Accelerated funding
Growth	St Neots Bridge Road	Pamela Scott	0	50,549	50,549	0	0	
Growth	High Street Improvements incl Pedestrianisation	Pamela Scott	0	175,691	175,691	0	0	
Growth	Market Square	Pamela Scott	0	249,849	249,849	0	0	
Growth	Priory Quarter	Pamela Scott	0	48,568	48,568	0	0	
Growth	Priory Centre	Pamela Scott	0	56,132	56,132	0	0	
Growth	Market Town - Ramsey	Pamela Scott	0	126,217	126,217	0	0	
Growth	Market Town - St Ives	Pamela Scott	0	125,995	125,995	0	0	
Growth	Market Town - Huntingdon	Pamela Scott	0	132,471	132,471	0	0	
Growth	Old Falcon	Pamela Scott	0	5,962	5,962	0	0	
Leisure & Health	OL St Neots Synthetic Pitch	Jonathon Clarke	0	14,558	14,558	0	0	
Leisure & Health	Leisure Cents - Future Improve	Paul France	296,000	436,000	169,715	(266,285)	266,285	Delays in project start due to Covid

# Capital Project Expenditure Summary

Department	Description	Lead Officer	Original Budget £000	Latest Budget* £000	Actual Spend £000	Over/(Under) Spend £000	Budget C/Fwd £000	Comment on Variance
Leisure & Health	St N Leis C - Gen Improve (Cs)	Paul France	0	0	0	0	0	
Leisure & Health	St Ivo - General Improve (Cs)	Paul France	0	0	0	0	0	
Leisure & Health	One Leisure Ramsey 3G	Martin Grey	0	837,425	741,386	(96,039)	96,039	Delays in project start due to Covid
Leisure & Health	OL St Ives Changing Rooms	Chris Keeble	0	304,603	291,928	(12,675)	12,675	Delays in project start due to Covid
Leisure & Health	One Leisure CCTV Upgrade	Paul France	110,200	110,200	0	(110,200)	110,200	Delays in project start due to Covid
Operations	Lone Worker Software	Eddy Gardener	0	20,000	0	(20,000)	20,000	
Operations	CCTV - Camera Replacements	Eddy Gardner	0	0	0	0	0	
Operations	Play Equipment	Helen Lack	30,000	51,256	50,383	(873)	0	
Operations	Wheeled Bins	Andrew Rogan	254,000	254,000	221,089	(32,911)	0	
Operations	Vehicles & Plant	Andrew Rogan	1,396,000	1,443,054	1,104,344	(338,710)	338,710	Trying to elongate the life of the assets through good maintenance but trying to balance that with the long lead time for vehicles
Operations	Operations Back Office	Helen Lack	0	106,676	93,250	(13,426)	0	It was decided that the trade waste part of the project would not proceed
Operations	Parking Strategy	George McDowell	80,000	169,500	21,864	(147,636)	147,636	
Operations	Park Fencing	Helen Lack	13,000	13,000	12,956	(44)	0	
Operations	Godmanchester Mill Weir Improvements	Andrew Rogan	0	440,279	440,279	0	0	
Operations	St.Ives Park	Helen Lack	0	57,768	0	(57,768)	57,768	Fully funded from CIL

# Capital Project Expenditure Summary

Department	Description	Lead Officer	Original Budget £000	Latest Budget* £000	Actual Spend £000	Over/(Under) Spend £000	Budget C/Fwd £000	Comment on Variance
Operations	Civil Parking Enforcement	George McDowell	0	217,000	0	(217,000)	217,000	
Operations	Secure Cycle Storage	George McDowell	87,600	272,000	123,930	(148,070)	148,070	To be funded from CIL & CPCA Accelerated Funding
Operations	Districtwide Signage	Matthew Chudley	0	70,000	0	(70,000)	70,000	
Operations	Hinchingbrooke Country Park	Judith Arnold	0	1,546,049	56,727	(1,489,322)	1,489,322	Delays due to Covid and floods causing waterlogged grounds
Operations	St Neots Riverside Park Path/Cycle Imps	Matthew Chudley	0	32,756	32,756	0	0	Fully funded from CIL
Operations	Additional EV Charge Points	George McDowell	30,000	30,000	0	(30,000)	0	This was additional budget set aside by the members for EV charging points. Since then we were able to secure CPCA funding, so this budget so no longer needed
Operations	Parklets	Helen Lack	0	206,000	46,430	(159,570)	159,570	CPCA Accelerated funding
Operations	Solar Benches, covered benches & places to dwell	Helen Lack	0	100,000	54,494	(45,506)	45,506	CPCA Accelerated funding
Operations	Town Walks	Helen Lack	0	34,000	18,530	(15,470)	15,470	CPCA Accelerated funding
Operations	Modern Waste Solutions	Matthew Chudley	0	66,348	80,826	14,478	(14,478)	CPCA Accelerated funding
Operations	Market Trader Pop Ups	George McDowell	0	35,000	17,883	(17,117)	17,117	CPCA Accelerated funding
Transformation	Robotics	Dan Buckridge	0	50,000	0	(50,000)	0	Project has been stopped due to lacking a business case to proceed, the organisation is not in a position to currently generate a return on investment in robotics.
Transformation	Audio Visual Equipment	Dan Buckridge	15,000	45,000	0	(45,000)	45,000	Budget c/fwd to cover proposed improvements

# Capital Project Expenditure Summary

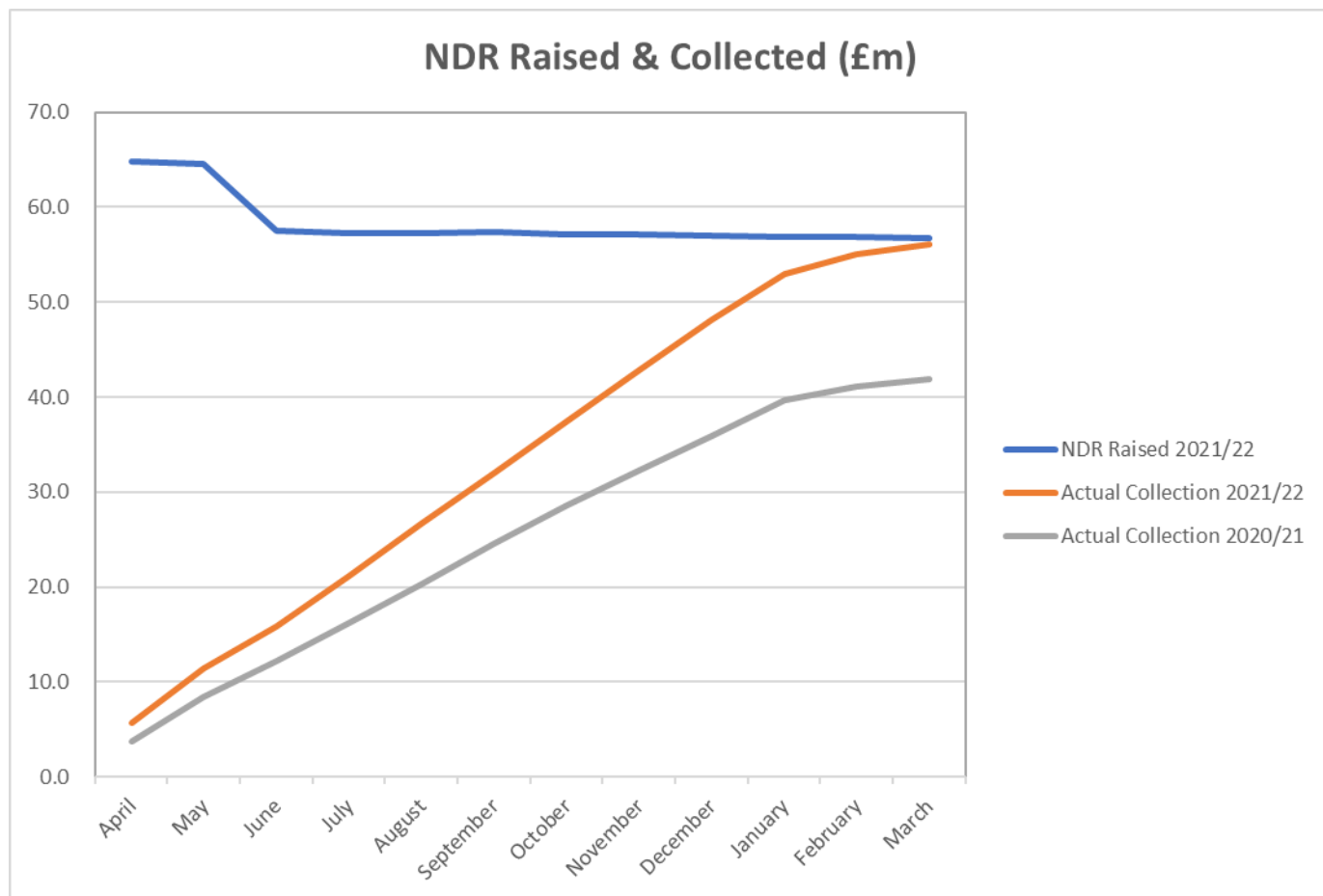
Department	Description	Lead Officer	Original Budget £000	Latest Budget* £000	Actual Spend £000	Over/(Under) Spend £000	Budget C/Fwd £000	Comment on Variance
Transformation	Voice Bots	Dan Buckridge	0	34,000	0	(34,000)	34,000	Plans to expand the functionality of the current voice bots solution have been put on hold until the delivery of the new contact centre solution telephony platform in Q1 FY 22/23.
Transformation	Data Warehouse & GIS	Dan Buckridge	16,000	16,000	0	(16,000)	16,000	Lack of resource has delayed the implementation of the project. 3C ICT were delayed in providing the initial data warehouse deployment which was originally scheduled for Q3 FY 20/21.
Chief Operating Officer	Printing Equipment	Andy Lusha	0	16,000	0	(16,000)	16,000	
Chief Operating Officer	Environmental Health Software	Claudia Deeth	0	0	37,073	37,073	0	Programme Manager invoice from Dec 20 received late, Licence for Civica APP for 2021/22 to ensure manual migration of data can take place, and additional data migration costs from March 2021. All approved by Project Sponsor.
Chief Operating Officer	Traveller Security Improvements	Claudia Deeth	0	0	6,952	6,952	0	Works delayed from previous year primarily due to covid issues. All works completed now.
Chief Operating Officer	Replacement Corporate Scanners	Andy Lusha	25,000	25,000	0	(25,000)	25,000	
Chief Operating Officer	Conservation Area Appraisals	Julie Ayres	47,000	47,000	0	(47,000)	47,000	
Chief Operating Officer	Mobile Home Park - Electrical Works	Claudia Deeth	0	30,000	21,031	(8,969)	0	£30,000 moved from underspend within another Capital project. Now anticipated that only 20k will be spend.

# Capital Project Expenditure Summary

Department	Description	Lead Officer	Original Budget £000	Latest Budget* £000	Actual Spend £000	Over/(Under) Spend £000	Budget C/Fwd £000	Comment on Variance
ICT	Wi-Fi Access Points	Sagar Roy	0	12,000	11,998	(2)	0	
ICT	Mobile Phones Replacement	Sagar Roy	65,000	65,000	0	(65,000)	65,000	
ICT	Telephony Replacement	Sagar Roy	200,000	200,000	53,992	(146,008)	146,008	
ICT	Shared Data Centre Capacity	Sagar Roy	39,000	39,000	0	(39,000)	39,000	
ICT	Information@Work Consolidation	Sagar Roy	20,000	20,000	0	(20,000)	20,000	
ICT	GIS Test Environment	Sagar Roy	16,000	16,000	9,053	(6,947)	6,947	
Housing	Disabled Facilities Grants	Pamela Scott	1,850,000	1,850,000	1,218,848	(631,152)	0	Spending is dependent on referrals from Occupational Health to Cambs HIA, There is a backlog of work from last year due to Covid-19 restrictions and staffing issues. Also, it is taking Contractors longer to complete work and submit invoices for the same reason.
			<b>18,168,800</b>	<b>39,978,563</b>	<b>11,237,737</b>	<b>(28,740,826)</b>	<b>26,790,460</b>	

\* Includes unspent budget slipped from 2020/21 and external funding

## Financial Dashboard



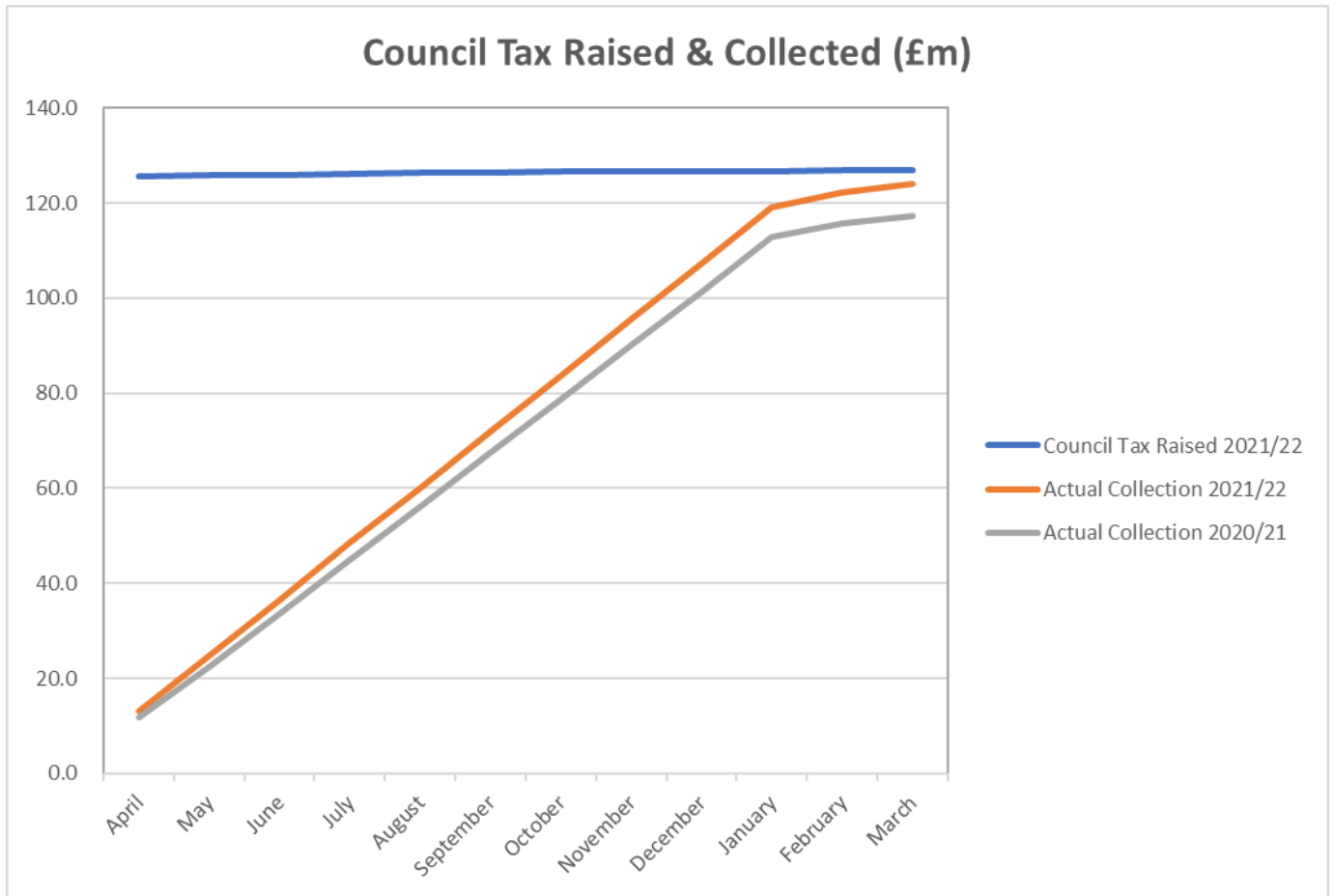
The NDR graph above shows the total amount of NDR bills raised in 2021/22 and the actual receipts received up to the end of March. The Council tax graph below provides the same analysis.

The liability dropped at the end of June when we put some covid related reliefs onto accounts for businesses in the retail, hospitality and leisure sectors. It was granted at 100% of the liability between 1 April and 30 June and then at 66% for the rest of the year.

### Collection of Council Tax

Council tax collection rates are marginally down on the pre-covid 19 levels, having gone from 98.1% to 97.84%.





### Outstanding Miscellaneous Debt Overdue for Payment

Due to the Covid 19 pandemic the decision was taken to suspend debt recovery in support of the unusual circumstances of the whole economy in lock down. We are now starting to actively pursue debt again, but the level of miscellaneous debt outstanding at 31 March 2022 remains high at £3.906m (31 March 2021, £3.526m).

Over 80% of the debt is made up as follows:

Department	Amount Owed £m
3C Share Services	1.379
Commercial Estates	1.016
Housing	0.528
Operations	0.379

Bad debt provision for commercial estates has been provided for of £225k to reflect what is at risk of non-payment in 22/23.